

**SSA #26 Commission Meeting
Edgewater Chamber of Commerce
February 8, 2023**

Commissioners in Attendance: Margaret Hagerty, Jill Metz, Daryl Sneed, Jenny Yang, Kate Merrill
Chamber Staff: Christina Pfitzinger, Lynn Kardasz

1. Call to Order: Hagerty called the meeting to order at 3:10 pm
2. Adoption of the Agenda: *Metz motioned to adopt the agenda. Kate seconded the motion and the motion passed.*
3. Approval of December 14, 2022 Minutes: *Metz motioned to adopt the December 14 2022 meeting minutes. Sneed seconded the motion and the motion passed.*
4. Financials: *Pfitzinger went over the financials and reported the SSA to be in a good cash position. Pfitzinger cautioned the SSA to expect delays in tax bills which will affect the budget and projects.*
5. 2023 Budget & Workplan Overview: *Pfitzinger & Kardasz gave an overview of the workplan. The year 2023 will see projects laying the groundwork for business recruitment and infrastructure redevelopment.*
6. Vision Devon Action Plan: *Kardasz reported on the completion of the plan and explained the Action Plan and how it will proceed with our partners at Loyola and Rogers Park Business Alliance.*
7. Commission Vacancy: *Kardasz has been performing outreach to recruit new commissioners and asked that the commission assist in this matter.*
8. RFP's:
 - Annual Report: LVD was chosen as the vendor. Metz motioned to approve LVD and Merrill seconded it. The motion was passed.*
 - Design Guidelines: LVD was chosen as the vendor. Metz motioned to approve, and Sneed seconded. The motion was passed.*
 - Market Study: Metz motioned to approve AECOM for the Market Study. Metz motioned to approve; Sneed seconded. The motion was passed.*
9. *Event Proposals*
 - Edgewater Arts Festival: Pfitzinger reviewed proposed event funding. Metz motioned. approve, Sneed seconded. The motion was passed.*
 - Farmers Market: Pfitzinger presented the Farmers Market funding. Metz motioned to Approve, Sneed seconded. The motion was passed.*
10. 2023 RFP Calendar Overview: *The commission meeting ran out of time and was unable to review the RFP Calendar.*
11. Public Input: None
12. Adjournment: *Metz made a motion to adjourn. Merrill seconded the motion and the motion passed. Meeting adjourned at 4:09 pm*