



SSA #26 Security Enhancement Rebate Program

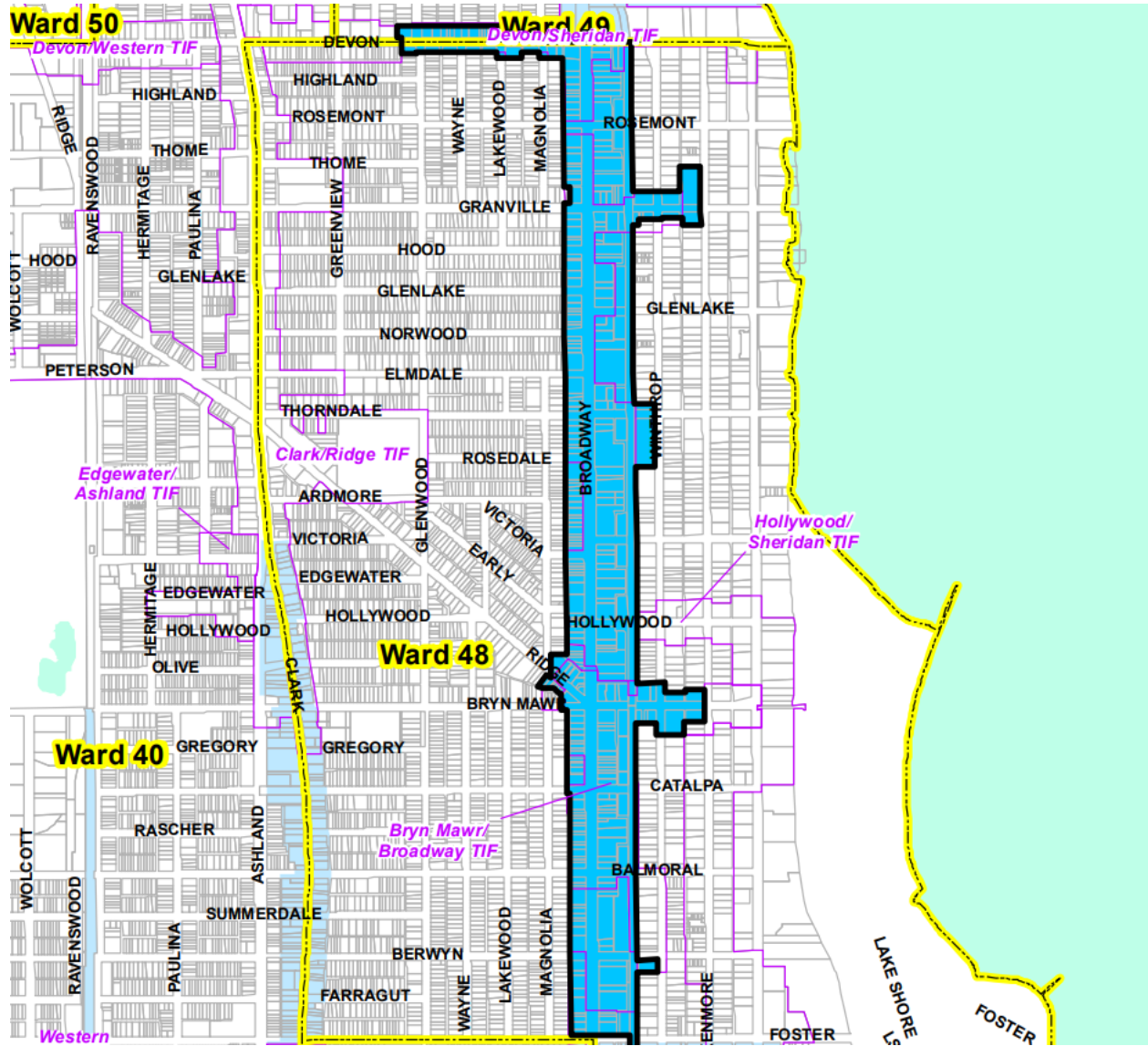
DESCRIPTION

The Special Service Area (SSA) #26 Security Rebate Program is designed to provide rebates for security enhancements to a property, business, or space surrounding them. The program is managed by the Edgewater Chamber of Commerce and is intended to increase safety throughout the SSA #26 commercial corridors. Edgewater SSA #26 is the funding source used to provide rebates for security enhancements on commercial or residential property within its boundaries. The boundaries for this program include:

Broadway from Foster to Devon, Devon from Broadway to Glenwood (including all four corners of Glenwood), Granville and Bryn Mawr from Broadway to Kenmore, Ridge from Bryn Mawr to Magnolia, Berwyn and Thorndale from Broadway to Winthrop. All other east/west streets between Foster and Devon will include sidewalks up to the CTA tracks on the east. All east/west streets within the area will include the area up to the first alley on the west. A map of the area is included.

The maximum rebate amount is \$1,000 for projects granted conditional approval. Rebates are awarded after work is approved by the Edgewater Chamber of Commerce, completed in the allotted time, paid in full, and all necessary documentation has been submitted to the Edgewater Chamber of Commerce (see below). Applications will be considered once submitted within the Security Rebate Program timeline and will be awarded until all the funding is designated. All applications must meet the guidelines outlined and are subject to review and approval by the Edgewater Chamber of Commerce.

SSA #26 Boundaries



PROGRAM ELIGIBILITY

Applicants

- The building must be located within the Edgewater SSA #26 boundaries (see above).
- Strong preference will be given to applicants who show that the funding assistance is necessary to allow them to complete the proposed project.
- Strong preference will be given to spaces that have not previously participated in the Security Rebate Program.
- Tenant must have written consent from the owner of the property.
- SSA Commissioners are eligible to participate in the Security Enhancement Rebate Program, provided they meet all other Program eligibility criteria.

Eligible Projects

- Projects must include enhancements that will benefit the community by including the public-right-of-way.
- Project funding includes installation of the product, **not ongoing maintenance or subscription costs.**
- Examples of projects include:
 - Security Cameras (at least one camera must face the public-right-of-way)
 - Exterior lighting, including motion-sensor lighting
 - Alarm system (must include camera or lighting facing the public-right-of-way)
 - Anti-theft window film
 - Anti-theft security gates (must be located on the inside of the building)
- All improvements must be compatible with city and building zoning regulations.
- Applicants are encouraged to register security cameras with the Chicago Office of Emergency Management and Communications' (OEMC) Private Sector Camera Initiative. For more information please contact OEMC at (312) 746-9111.

Ineligible Projects

- Projects that have started prior to project approval
- Projects that do not include a public-right-of-way component (e.g., security camera only installed in the interior of a building)

Security enhancement applicants are required to submit **two detailed estimates** for enhancement projects. The Edgewater Chamber of Commerce reserves the right to deny any questionable estimates.

Guidelines & Requirements

- Rebates will be applied only once per building per funding cycle on which approved enhancements are made.
- Improvements must be in compliance with the City of Chicago building and zoning requirements, and any other applicable state and city laws. Visit: www.cityofchicago.org to obtain this information.

- All proof of city permits, if applicable, must be submitted prior to start of improvements. You will most likely need to obtain a Public Way Use permit for installing security cameras or exterior lighting.
- Applicant must fully and timely comply with all the requirements and deadlines set forth in this Security Enhancement Program Application.
- If any change in ownership of a property participating in the program occurs, it will result in the removal of the project from the program. The new ownership is welcome to re-submit the project application if the project has not begun.

Security Enhancement Rebate Application Process and Administrative Procedures

Apply

Completed applications must be submitted to the Edgewater Chamber of Commerce. Submit the following items along with the application:

- Photographs of the existing building and the proposed project area
- Detailed plans and specifications for the proposed project
- Cost estimate for proposed improvement project from two contractors (specifying which one you prefer), any other specifications or material samples that would support the vision for your project.
- If the applicant is a tenant, they will also need to submit written consent from the property owner.
- The summary of total project costs attached to the application

Review

After the completed application is received it will be reviewed by the Edgewater Chamber of Commerce and, in its sole and absolute discretion, decide which proposed projects meet the program guidelines, which projects will provide the most positive impact on the service area's safety, and which projects have the most need for funding assistance. The Edgewater Chamber of Commerce, at its sole discretion, determines the amount of rebate to be awarded for each project, not to exceed the maximum amount.

Once an applicant has been approved by the committee, they will receive an approval letter (the "Approval Letter"). Within 30 days of the date of the Approval Letter, applicant must submit the proper city building permits if not previously submitted (or evidence of application for such permits) to the Program Director of the Edgewater SSA #26. Provided that the applicant has applied for the proper city building permits within 30 days of the Approval Letter, if there is difficulty obtaining the issuance of these permits in a timely fashion (60 days from the issuance of the Approval Letter), it is necessary for applicant to in writing within 70 days from the issuance of the Approval Letter provide copies of all permit applications to the Program Director of SSA #26 and formally request an extension. If for any reason the Project cannot be completed within 180 days of the date of the Approval Letter (and provided the applicant has made timely application for its building permits as required above) the applicant may request an extension. To receive an extension the applicant must apply in writing (within 90 days of the date of the Approval Letter) to the SSA #26 Program Director for an extension by submitting documentation and explanation for why such an extension should be granted. (the "Extension Process"). Failure to timely submit such extension request shall constitute a waiver of applicant's rights to participate in the Extension Process. The Edgewater Chamber of Commerce's decision to grant an extension shall be at its sole and absolute discretion.

Once the appropriate documentation has been received by the Edgewater Chamber of Commerce, the applicant will be notified in writing to proceed with approved installation of safety features. Installation must commence within 30 days of issuance of city building permits, and be completed within 180 days of receiving notification to proceed via the Approval Letter. (Excepting only extensions granted in strict compliance with the Extension process as set forth above.) Failure to complete such work within the 180 day deadline shall, notwithstanding anything to the contrary elsewhere in this Application or related program materials, constitute a material breach of the program requirements resulting in the withdrawal of funding for applicant's project without further notice of any kind.

Once work is completed, please contact the Edgewater Chamber of Commerce to arrange an inspection*. At that time, the applicant will need to submit copies of all paid invoices for all approved improvements, as well as photographs of the completed project area.

Rebate Distribution

Once the security enhancements have been completed, a staff member of the Edgewater Chamber of Commerce will complete an onsite review* of the project to determine compliance with program guidelines and pre-approved plans. A rebate check will be sent within four weeks after final review* and the proper final documentation has been submitted.

*The Edgewater Chamber of Commerce staff member's observation is limited to a review of the completed work only in connection with the applicant's application under this program, and in no way shall be deemed an inspection as to whether or not the materials installed were completed in good order and satisfactory condition or in compliance with city, state or other governmental building codes. It shall be the applicant's responsibility to verify adequacy of all work to be in compliance with zoning and building codes, and any other state laws and ordinances. Applicant's failure to verify the materials installed shall not relieve applicant of any expenses or responsibilities resulting from such failure, nor shall the SSA or its representatives have any liability or obligations to applicant arising from such failure.

City Permit Information

Security cameras and exterior lighting that go on or over the public right-of-way require a permit from the Department of Business Affairs and Consumer Protection, Public Way Use Unit, City Hall, 121 N LaSalle St. Room 800, (312) 744-6060
Website: http://www.cityofchicago.org/city/en/depts/bacp/provdrs/public_way.html

Security Camera Best Practices

Focus Your Search on HD Video Systems: You should focus your search on digital systems that provide clear Internet Protocol (IP)/high definition video. Look for this type of system with cameras that have as high of a resolution as you can find. This video clarity will help you identify important details about suspects in the event that a crime occurs.

Choose a Camera That Filters Glare: One of the common challenges with surveillance video is undesired glare. Sunlight, street lights, shiny surfaces and even your own business's lights can interfere with a clear picture. Choose an IP or analog camera that filters out as much glare as possible. Also, look for infrared cameras that will reduce the glare from the headlights of

surrounding traffic. By investing in this type of camera, you won't have to alter your business's current lighting.

Consider a Panoramic-Style Camera: Panoramic-style cameras are ideal for businesses that need extensive coverage. This type of camera provides a wide view of corridors, entry points and other spaces. This is the ideal solution for a medium- to large-sized business that has ample space and multiple doors. If your business operates 24/7 and there is a considerable amount of property to secure, such as parking lots and various wings of buildings, you'll be best served by investing in an ultra-wide dynamic range camera. This camera is ideal for producing clear night images that captures video across a large range of space.

Placement: Another important consideration is where to place your camera(s). Be sure to install your camera as high as possible so that they aren't able to be vandalized. When you are shopping for your surveillance system, opt for one that provides cameras that are encased within a protective enclosure, this will guard the camera from vandals as well as inclement weather.

There are 3 general types of cameras to choose from:

Fixed cameras: the view is locked on to a specific area

Mechanical PTZs (Pan, Tilt, Zoom): the view can be manually adjusted by an operator over great distances but the system can only record the current area viewed

Panoramic cameras: the view can be manually adjusted by an operator over small area and the system can record the entire area covered

***You will want to consult with local security camera installation companies to ensure what specifications and types of cameras will be best for your property.**

***Be sure to check with your insurance provider about potential security systems discounts.**

Date Received (office use only): _____



2023 Edgewater Security Rebate Program Application

1. **Building/Storefront Address:**

2. **Business at above address:**

3. **Applicant Information**

Applicant's Name: _____

Phone: _____ Email: _____

4. **If other than Applicant, Owner of Property:**

Owner Name:

Phone: _____

Email: _____

5. **For Applicants Including Multiple Storefronts, please list:**

Business Name

Owner's Name

Type of Business

6. **Describe Proposed Improvement(s) to Building (attach additional sheet if necessary):**

7. **Statement (please describe why this proposed enhancement project and funding is necessary to your business and the community)**

8. **Has this property received any rebates through any other program before? ___ Yes ___ No**
If yes, please describe details, including years, scope of work and granting organization:

Statement of Understanding

The applicant (undersigned) agrees to fully and timely comply with the guidelines and procedures of the Edgewater SSA #26 Security Rebate Program and the outlined specifications. It is understood by the applicant that two cost estimates, copies of building permits, contracts, insurance, and invoices are required documentation, and that they have read the entire Security Rebate Program guidelines and agree to be fully bound by their terms and conditions.

APPLICANT RELEASES THE EDGEWATER SSA #26 AND THE EDGEWATER CHAMBER OF COMMERCE (TOGETHER WITH THEIR OFFICERS, DIRECTORS, AND AGENTS) FROM ALL CLAIMS AND CAUSES OF ACTION OF ANY KIND (KNOWN OR UNKNOWN) IN CONNECTION WITH THIS SECURITY REBATE PROGRAM.

Date _____

Applicant Signature

Applicant Name (Please Print)

**If the applicant is not the property owner, the following must be completed by the property owner:

I certify that I, the owner of the property located at _____, authorize the applicant to apply for a rebate under the Edgewater SSA #26 Security Rebate Program and undertake the approved enhancements.

Property Owner Signature

Property Owner Name (Please Print)

Date _____

Please send your completed application to:

Lynn Kardasz, Edgewater Chamber of Commerce
773-561-6000
Lynn@edgewater.org