

2023 Edgewater Farmers Market Application

Thank you for your interest in the Edgewater Farmers Market 2023 season, which is scheduled to run every **Monday from June 5th through September 25th, 3pm -7pm**. Our Farmer's Market is located right off the Thorndale Red Line Stop, in the heart of our community.

Edgewater Farmers Market
Broadway Armory Parking Lot
5917 N Broadway
Chicago, IL 60660

Note: The Edgewater Farmers Market accepts LINK payments at qualified vendors.

Application Instructions:

Please answer all applicable questions as completely as possible, attaching additional pages as necessary. **To be considered as a market vendor, your completed application, all supporting documents must be in possession of the Edgewater Chamber of Commerce by Monday April 3rd, 2023.**

Applications may be submitted by mail or emailed to:
naketa@edgewater.org.

Contact Information

Vendor Name: _____

Contact Name: _____

Business Address: _____

City, State, Zip: _____

Business Telephone: _____ Cell Phone: _____

E-mail address: _____

Website: _____

Emergency contacts

1. Name and relation: _____

Phone: _____

2. Name and relation: _____

Phone: _____

Farm/Orchard Site Information

Land Address _____

City, State, Zip: _____

Number of acres _____ Total acreage in production _____

Greenhouse (# and sq. ft.) _____

Please list your sustainable growing/production practices

Are you required to have a health department license/safe food-handling certificate?

Yes ___ No ___ (If yes, please attach a copy.)

Do you have an outdoor food-handling sanitation license?

Yes ___ No ___ (If yes, please attach a copy.)

Are your products made in a certified kitchen? Yes ___ No ___ N/A ___

Certified kitchen address: _____

Are your products certified organic? Yes ___ No ___

Certifying agency (please attach a copy of certification):

Insurance

Do you have liability insurance? Yes ___ No ___

Illinois Sales Tax License# (Required): _____

Business Type: _____

Insurance Company: _____

Policy Number: _____ Expiration Date: _____

Coverage limits per occurrence: _____

Aggregate: _____

Agent Name: _____

Agent Business Address: _____

City, State, Zip: _____

Business Number: _____

A COPY OF YOUR INSURANCE POLICY CERTIFICATE MUST BE SUBMITTED FOR YOUR APPLICATION TO BE CONSIDERED. CERTIFICATE SHOULD NAME CITY OF CHICAGO AND EDGEWATER CHAMBER OF COMMERCE AS ADDITIONAL INSURED.

Additional Information

Please list any farmers markets that you have sold at in the past as well as any additional markets that you plan to participate in this year:

Our market spaces measure 10'x10'. Please describe your planned setup at the market and include the number of spaces you would like to use:

Use this chart to identify the items you will be selling at the market. After the item listed, please specify the number of varieties, the approximate dates the item will be available (example: June Week 2,) and the volume of the item (producers, please indicate the acreage amount and processors please indicate the quantity of items). Attach additional sheets if necessary.

Item	# of Varieties	Approx. Date Available	Acreage/Qty.

**** Edgewater Farmers Market vendors are required to attend every market. ****

Please calculate total costs owed according to this chart:

50% total cost due Thursday, June 1st, 2023; 100% total cost due Monday, July 3rd, 2023. A full refund, less the application fee, is available until **May 1st, 2023**. No refunds will be available after that date. **To be included in printed marketing materials, the application fee and half of the total cost must be submitted to the Chamber by Monday, May 1, 2023.**

Fees	Prices	Applicable Cost
Application Fee	\$25	
(17) Edgewater Farmers Markets 10'x10' space (Tables, chairs, tent <i>not</i> included)	\$325	
Additional 10 X 10 Space	\$200	
Monthly	\$100	
Single Pop-Up Market	\$30	
TOTAL		

***Applications fees are waived for Certified Farmers.**

Please specify payment type by checking the appropriate box below. (Note: If paying by credit card, you will be charged an additional convenience fee of **3.25%**). You can drop off or mail your check or money order to the Edgewater Chamber of Commerce locater 1210 W Rosedale, Chicago, Illinois 60660. You can also have a PayPal link emailed to you for online payment as well as make your payment at Edgewater.org.

- Check**
- Money Order**
- PayPal**
- Online at Edgewater.org**

Make Check or Money Order payable to: **Edgewater Chamber of Commerce**

Applications are due April 3rd, 2023	Initial 50% Payment Due	Final Payment Due
Full Season Vendors	6.1.2023	7.3.2023
Monthly Market Vendors (Due prior to requested market month)		6.1.2023
Pop Up Market Vendors (Must be paid prior to market)		6.1.2023

Please be advised that applications are selected on a first come, first served basis. Please submit your application as soon as possible to ensure your slot in the market.

Vendor Application - Affidavit

I certify that the information contained in this application is true and accurate and that I will comply with the regulations of the Edgewater Farmers Market including accepting assigned space and paying applicable fees. I understand that in order to be considered for the market, 50% of the total cost is due **Thursday, June 1st, 2023**, and the remainder is due **Monday July 3rd, 2023**. I also understand that I must notify the Edgewater Chamber of Commerce of my withdrawal from the farmers market no later than **Monday, May 1st, 2023**, to qualify for a full refund, less the \$25 application fee. Revocation of my application after **Monday May 1st** will not result in a refund.

Name of Business: _____

Name: _____

Title: _____

Signature: _____

Date: _____