

SSA Commission Meeting
Edgewater Chamber of Commerce office
4-29-20

Commissioners in Attendance: Rae-Anne Cecrle, Margaret Hagerty, Kate Merrill, Jill Metz and Jenny Yang

Not Present: Helen Cameron

Guests: Kevin Flynn, EAIM and Dante A. Odon, The ACT Group LLC

Chamber Staff: Christina Pfitzinger

1. **Call to Order:** Hagerty called the meeting to order at 3:04pm
2. **Adoption of the Agenda:** Metz motioned to adopt the agenda. Merrill seconded the motion and the motion passed.
3. **Approval of February 2019 Minutes:** Metz motioned to adopt the February 2020 meeting minutes. Merrill seconded the motion and the motion passed.
4. **2019 Audit:** Dante A. Odon with the ACT Group provided an overview of the audit report. He noted that the report shows a clean opinion. He made one adjusting entry based on the TIFF rebate collection and reported that the SSA did not exceed budget. The commissioners then asked the auditors if he had any additional comments, he wanted to make without staff present. He stated that he had full cooperation throughout the process.

Motion: To approve the 2019 draft audit as presented. Motion seconded by Merrill. Motion passes.

5. **Presentation of Financials:** Pfitzinger presented financials to date. She noted that the SSA did not allocated budget in 5.0 in safety and given the current climate the Commission may want to consider this for 2021. At this point it would require City Council approval as the program was not previously funded.
6. **2020 Event Applications:** Kevin Flynn discussed the EAIM proposal for the 2020 festival funding. Pfitzinger provided an overview of the two other proposals including EdgeFest and Bands on Broadway.

The commission voiced a concern about approving events this early in the year given the current crisis, stay at home order and safety concerns. A consensus was reached to hold off on all event proposal approvals until the next Commission meeting.

7. **Rebate Programs:** Discussed possible options for a rebate proposal including gift card, marketing, and sanitation. The commission requested a program for PPE.
8. **Public Input:** N/A
9. **Announcements:** Evanston opens their Farmers Market next week. We are waiting to see how social distancing is instituted and th community response.
10. **Adjournment:** Metz made a motion to adjourn. Merrill seconded the motion and the motion passed. Meeting adjourned at 5:05pm.