



EDGEWATER CHAMBER OF COMMERCE

## Help us shape Edgewater's Future!

The Edgewater Chamber staff is a small team working to support local businesses in Edgewater. Our board and staff adheres to the motto Servant Leadership. Joyful Living. We do whatever it takes to help our businesses grow and thrive. We love making connections, solving problems, putting on events, and keeping our commercial corridor clean, green and beautiful. We host networking events, a summer street festival, food crawls and all kinds of events in-between. We offer marketing support to businesses and promote the neighborhood to both consumers and potential business owners. [Find out more about our work here.](#)

We are looking for someone to join our team as a program coordinator. This person will help us implement our SSA projects ([more about our SSA here](#)), assist our marketing and events coordinator, manage our website (wordpress), support our small business owners, and more.

Success in this job is:

- when our business owners view you as a trusted resource.
- when your fellow staff members know they can rely on you to do whatever it takes to get the project done and make the event happen!

If you thrive in an environment where you get to put your stamp on your work, love to bring your ideas to the table, and manage your own projects, send us your resume! Email a cover letter and resume to [katrina@edgewater.org](mailto:katrina@edgewater.org) by Friday, September 15, 2017. No calls, please.

The program coordinator is a full-time salaried position and pays \$40,000. Benefits include paid vacation and holidays, matching retirement contributions, healthcare stipend and flexible work environment.